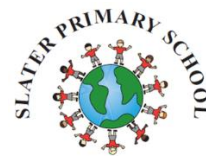


Pupil Leadership Groups 2025-26

Lunchtime Buddies

Meeting Minutes



Date: 12.11.25

Time: 9:50am

Location: Main School Hall

Attendees:

- Ilan Y4
- Ruby Y4
- Jahdai Y5
- Akiah Y5
- Augusta Y6
- Grace Y6
- Adanna Y6
- Aibel Y6

Discussion Points

- Create something so everyone in school knows what the role of a lunchtime buddy is
- Ensure lunchtime buddies always have their bright-yellow lanyard on so everyone can easily identify them
- Organise an assembly to introduce buddies to the rest of the school and remind everyone of their role
- Timetable so buddies know which year groups to support each day
- Notebooks so buddies can write down ideas and/or any issues they see on the playground
- Ensure everyone understands what bullying means – could we create some posters and/or an assembly to help?
- Find a bench on the playground that can be used as a ‘friendship stop’ so anyone who feels a bit down, lonely or wants some support, knows where to go

Actions

Category	Action	Who is Responsible
Lunchtime Buddies	Create something so everyone in school knows what the role of a lunchtime buddy is	
	Ensure lunchtime buddies always have their bright-yellow lanyard on so everyone can easily identify them	
	Organise an assembly to introduce buddies to the rest of the school and remind everyone of their role	
	Create a timetable so buddies know which year groups to support each day	
	Provide notebooks so buddies can write down ideas and/or any issues they see on the playground	
Bullying Awareness	Ensure everyone understands what bullying means – create posters and/or organise an assembly to help	
Friendship Stop	Find a bench on the playground that can be used as a ‘friendship stop’ so anyone who feels a bit down, lonely or wants some support knows where to go	